

THIS BELONGS TO: _____

first name

last name

**Robert Gray Middle School
Student Handbook & Calendar
2019-20**

Regular Bell Schedule

Morning Activities & Breakfast 8:30-9:05
Devices Off & Away, Go to Class..... 9:05
Classrooms Open 9:10
1st 9:15-10:15
2nd 10:20-11:15
3rd 11:20-12:15
Lunch, Use Lockers..... 12:15-12:20
Lunch, Halls Closed..... 12:20-12:45
4th 12:50-1:45
5th 1:50-2:45
6th 2:50-3:45

Be Internet Awesome

“Code of Awesome”

1. **BE INTERNET SMART:** Share with Care
2. **BE INTERNET ALERT:** Don't Fall for Fake
3. **BE INTERNET STRONG:** Secure Your Secrets
4. **BE INTERNET KIND:** It's Cool to Be Kind
5. **BE INTERNET BRAVE:** When in Doubt, Talk It Out

Assembly/Celebration Schedule

Morning Activities & Breakfast . 8:30-9:05
Devices Off & Away, Go to Class.....9:05
Classrooms Open9:10
1st 9:15-10:05
2nd 10:10-10:57
3rd 11:02-11:49
Lunch, Use Lockers..... 11:49-11:59
Lunch, Halls Closed..... 11:59-12:19
4th 12:24-1:11
5th 1:16-2:03
6th 2:08-2:55
Assembly/Celebration..... 3:00-3:40
Return to 6th 3:40-3:45

How to Give Feedback

Always start with a comment from the heart, then ones from the brain and finish with one from the heart. It's cool to be kind.

HEART

- Be kind and positive.
- Give a compliment.
- Words matter; be mindful of your tone.



BRAIN

- Be specific and helpful.
- Be constructive by offering suggestions and corrections.



Arrival & Morning Time

- Preferred arrival time: 9-9:05 AM (unless arriving by bus)
- Students use front doors only and remain inside unless in a supervised outside activity
- Stay in cafeteria until 8:30 if arriving early
- 8:30-9:00 Morning activities may be available & may require SUN registration
- 9:00-9:05 Stay put until 9:05 bell; All entering students go directly to the cafeteria
- Lockers available 9:05-9:15, between classes, 12:15-12:20, and after school only

AVID Schoolwide, Elective & Binder

AVID is part of every class at RGMS and is an elective for selected students.

AVID Schoolwide: The entire school will learn strategies for college and career readiness.

My AVID Binder: All students will carry the AVID Binder to all core classes.

Required Contents: (*assembled with contents in this order before the first day of school*)

- 3-ring binder-- 3" with inside pockets
- Zipper pouch with 2 +pens (some erasable) 2+ pencils (sharpened), & handheld pencil sharpener with cover
- Student Handbook & Calendar (handed out first week of school)
- Notebook paper, college ruled, part of a pack (store the rest)
- 5-6 colored tab subject dividers to separate class sections, labeled



AVID Elective: This is an awesome elective that teaches students to be academic leaders. Applications will be taken in December for second semester classes.

Computer Log Ins & Password

Log In to PPS: PPS-username created this way:

1. *first* letter of the student's first name
2. *first* 10 letters of the student's last name (excluding all dashes, apostrophes, spaces, etc.)
3. *last* four digits of the student's PPS ID number (lunch number)

Device/Website	Login	Password
<ul style="list-style-type: none"> • School Computers • Chromebooks • StudentVUE • Canvas LMS (Lms.pps.net) • PPS Password Manager (Reset) https://password.pps.net 	PPS-username	PPS-Password
<p>Google Suite Apps:</p> <ul style="list-style-type: none"> • drive.google.com • classroom.google.com • calendar.google.com • keep.google.com 	PPS-username@ <i>student.pps.net</i>	PPS-Password
<p>Parent/StudentVUE: Check Your Grades</p> <ul style="list-style-type: none"> - On the Internet, go to http://studentvue.pps.net - Click on the Login to StudentVUE/ParentVUE button - Click on I am a student - Enter your PPS-username & Password and click Login 		

Personal Electronic Devices

Off, away and invisible all day from 9:05-3:45 and during SUN School

Why do we have these rules?

RGMS joined other PPS schools to decrease device use due to cyberbullying, sexting, social media, addiction, distraction and other negative aspects. Excessive use of personal devices inhibits adolescent development of the prefrontal cortex (which regulates impulse control). The new policy preserves the entire school day for instructional purposes and healthy social interaction.

What is included as a “personal electronic device”?

Any student-owned device that has a cellular or internet connection. This includes all cell phones, tablets, watches, laptops, and whatever they invent next.

What about earbuds and headphones?

Wireless earbuds (AirPods and such) are prohibited on campus during the school day. Corded headphones and earbuds must be Off, Away & Invisible All Day except in technology class where they are required and stored.

Can students wear Apple watches?

The same rules apply: Off, Away & Invisible All Day. Analog devices such as regular watches and pedometers, can be used instead.

Where will devices be stored during the day?

RGMS takes no responsibility for devices, period. We cannot ensure their safety in lockers. Wherever they are stored, the rules apply and students are responsible. They must not be used after 9:05 AM.

Why the 9:05 start time each day?

With students arriving over a long period of time to school via different means, it would be impossible to enforce the Off & Away rule until that time.

In this School



How will parents and students communicate during the school day?

Please make all family plans before 9:05 AM and only use the main office phone for emergencies. Delivery of messages will be limited to before lunch and at the end of the day except in cases of emergency.

What happens if the rules are broken?

The device will be confiscated, collected by an administrator or designee, documented, put in a sealed envelope, stored in a secure locker in the office, and recorded. A parent can authorize their child to pick up the device at the end of the day on the first violation after filling out a problem solver. Any future confiscation will require this procedure, but will require pick-up by a parent or other adult identified on the school registration form. Multiple violations will result in device prohibition or lock-up at school. The main office is open from 8-4:15 daily and devices must be picked up during that time.

How will parents be informed about confiscation?

The student will be responsible to contact their parent during their personal time. Please be sure your child knows your phone number. There are telephones in the main office.

What will students who usually play on their phones do at lunch instead?

Lunch is a great time for social interaction and play. SUN will partner with RGMS staff through our Fuel Up to Play 60 and PBIS programs to increase the lunchtime non-electronic device offerings. Let staff know what you want to do.

Will video games be allowed?

Video games are not allowed at RGMS, including in the SUN Room or library, and during SUN School. There are many games and activities available in the library and SUN Room. Students can only use school computers and accounts for school assignments.

Lockers

Turn lock to the right to the first number, left past the first to the second, right to the third

Assignment

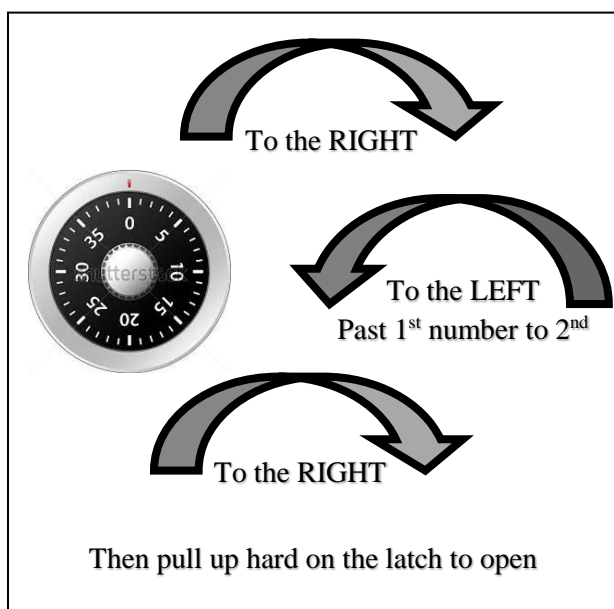
You will be assigned a locker and a partner each year based on your request on the forecasting sheet you turn in. For a change in partner before school begins or at the start of the year, see Mrs. Madison. After that time, talk to the school secretary, Ms. Brown. You can learn to open your locker before school begins starting on the first day of fall registration in August.

Availability

Lockers are available during personal time from 9:05-9:15, between classes, until 12:20 at lunch, after lunch, and after school. They are not available during lunch after 12:20 or before school, no matter where they are located. If you need to get into them during this time, please ask a staff member for permission. Responsible locker use happens between classes so you can remain in the room during class time. Please be sure to fetch all materials needed.

Responsibility

Both locker partners are responsible for the condition of the locker. Please work together to keep it clean. Get help from a counselor or administrator if you are having locker partner problems.



When the Locker Won't Open

Lockers clog when articles that are stuck in the door (like backpack straps) or press on the door (like mirrors, white boards, etc.) Ask a staff member to help or go to the main office for help. Please do not kick lockers to try to get them to open.

Decorations

Decorations can be hung inside, but only things that do not mark up the locker or stick to it. Locker fronts may be decorated when a student has a birthday but need to be removed the next day.

Security

You must spin the dial after you shut it to make sure it fully closes. Putting anything in the handle to prevent it from locking will result in loss of locker use, with daily material storage in the main office, available only before school, at lunch, and after school. We can change locker partners and combinations if you are having problems.

Safety

Touch only your own locker. Messing around with other students' lockers is a Big No No. Slamming other students' locker doors can cause injury and can be considered bullying. Use only your own locker and do not ask other students to use theirs. Get permission before changing partners.

Searches

Lockers are school property and are not private. School administration can search lockers at any time without notice. Only keep things in lockers that are allowed at school. If in doubt, leave it at home or don't get it in the first place. Aerosol sprays and containers of fragrance will be confiscated if found in lockers. Please leave them home.

School Responsibility

RGMS is not responsible to repair, replace or pay for any locker contents at any time. Keep only items of low value in your locker and leave the rest at home. Report missing items to the locker so we can keep an eye out for them and we will help however we can.

Classroom Behaviors

Focus, Engage, Produce

ENTERING CLASSROOMS

Students must enter classrooms respectfully, quietly and on time to be seated and working before the bell rings. In classrooms, it is always expected that students will follow all school rules. Once you enter the classroom, please be seated and get ready to work. Running wild, chasing, horseplay and other physical activities are not appropriate in classrooms.

TARDY TO CLASS

Students are tardy when they are not seated, the bell rings, and they have no pass excusing the late arrival. Students have adequate personal time to prepare for each class, arrive on time. Excessive tardiness is considered skipping class. If you arrive tardy, enter quietly and get right to work. With no personal electronic device use and five minutes of passing time, there is no reason to be late.

SEATING

The teacher is always in charge of where students sit. They don't have to give reasons for seating assignments, nor are students welcome to argue about the assignments. If you are asked to move or sit in a certain place, you must do so immediately.

STAY PUT TEN

For the first and last ten minutes of class, all students are to be in the classroom they are assigned. Students are expected to take care of all water needs between classes.

VOICE LEVELS	
0	Silent
1	Whisper
2	Private Voice
3	Public Voice
4	Cheering & Shouting

TALKING

It may be tempting to talk about personal lives and other things during class time. Students have time before school, between classes, at lunch and after school to chat. Class time is for academic learning. Teachers will specify voice level and when it is OK to talk and not talk.

SKIPPING CLASS

Students must be in their assigned classes on time unless their teacher gives them permission to be elsewhere. Otherwise, they won't be Ready to Learn. When a student skips class, it creates a school emergency. Staff must look for the student until found, parents will be notified, and the police may be called.

BATHROOM USE

With five minutes between classes and 30 minutes at lunch, students have adequate time to use the bathrooms. During class time, students are expected to remain in their classrooms unless they have an emergency that requires leaving the room, which should be rare. Signing out and in to class is required.

SCHOOL SUPPLIES

Ready to Learn means having all needed supplies in each class, including the AVID Binder in all core classes. Pencils can be bought for 25 cents in the main office during personal time. Leave extra school supplies, like lined paper, in your locker or at home. Unused books & other items must be stored in lockers, not left on floor, cafeteria, or in other common spaces, especially during lunch.

SILENT FIVE

In many classes, you will be required to be silent from the time the bell until attendance is reported and the teacher says otherwise. This helps you get Ready to Learn.

WATER

RGMS has six water fill stations in common spaces. Students are expected to carry water bottles and to only fill them during their personal time and to remain in classrooms.

WATER BOTTLES

Rigid plastic or metal water bottles with lids are required since water fill station and drinking fountains are only available during personal time. The teacher will determine where they will be stored or if they will be kept at the student's desk. For safety reasons, containers of all kinds may not be tossed, thrown, flipped or used in any other way that projects them into the air.

Common Spaces Behaviors

Know where to go and what to do, and do it well

COMMON SPACES BEHAVIORS

RGMS is not an open campus. Students are required to stay on RGMS property during the school day, with the exception of sanctioned off-campus activities. Students must adhere to established rules and expectations for acceptable behavior. Students failing to follow rules and/or exhibit poor behaviors will forfeit this privilege and be restricted to a specified location during their lunch period and in passing times.

Common examples of behaviors in the cafeteria and on the playground resulting in lunch period restrictions include:

- cursing, foul and/or coarse language (respect/responsibility)
- failure to properly dispose of or recycle trash and food waste (responsibility)
- rough horseplay, any excessive physical contact which may escalate (safety)
- failure to listen to and respectfully acknowledge instructions from lunch duty staff (safety/respect)

These are a few of the most common undesired behaviors often exhibited during the lunch period, especially outside on the court or on the field. While on school property, students must adhere to the same code of conduct during personal and Ready to Learn time. This code is simple and straightforward - personal conduct must be safe, responsible, and respectful. Ignorance is not a defense. Learn and live by the code.

In this School



AFTER SCHOOL

Students must be in an RGMS or SUN sponsored activity, or a PIL sport to be at RGMS after being released at 3:45. All students must be in an activity or leave school grounds by 3:55 when buses leave. RGMS takes no responsibility for students outside these conditions.

BACKPACKS, BAGS & PURSES

Backpacks of all sizes, shoulder bags and purses must be left in your locker from the time you enter the halls to go to your locker until time to leave school. String bags can be used for PE clothes. The pencil pouch in the binder is a good place to carry supplies needed during the day.

HALLS/STAIRS

Halls and stairs are open for passing through. Sitting or standing on stairs, in the hall or on cafeteria floors is not allowed. Students must keep moving.

STAY PUT FIVE

For the five minutes before all passing times, including morning and lunch, everyone will stay where they are and wait until the bell rings to move into the halls.

MORNING ENTRY TIME

All students enter the school through the front doors and stay inside the school immediately upon arrival. Early students report to the cafeteria and remain there until 8:30. Regular arrival time is 9:00 unless riding a bus. All students remain in the cafeteria, library or gym from 9-9:05, "Stay Put 5." Personal electronic devices are allowed at this time, but must be off and away at 9:05 AM.

OUTSIDE DOORS

The outside doors, walkway and stairs north of the school that lead to the parking lot and courtyard are only available for use from:

- 9:05-9:15
- Between classes
- From 12:15 to the 12:20 bell
- At 3:45 after school

The doors are clearly marked with signs. At all other times, students must remain in the building or use the courtyard for access from outside rooms. Going around the building outside is not allowed.

VOICE LEVELS

- | | |
|---|------------------------------------------------------------------------------------------|
| 0 | Silent |
| 1 | Whisper |
| 2 | Private Voice |
| 3 | Public Voice |
| 4 | Screaming
Shrieking
Shouting |

Lunch Time, Food & Drink

Know where to go and how to act

LUNCH AREAS

Lunch starts at 12:15 and halls must be clear at 12:20 when locker use ends. The cafeteria is always open, as are most outside areas and the SUN Room. The gym is open at times. Classrooms may be open when teachers are present.

IN THE CAFETERIA

Students may sit on the stage unless it is marked otherwise. Horseplay, running wild, chasing and sitting on tables are never allowed. Please touch only your own food, drink and possessions. Voice level 3 is the limit. Screaming, shrieking and other loud noises are not appropriate inside the building unless there is an emergency.

ENTERING & EXITING

When entering or exiting any lunch area, students are expected to do so in a safe and orderly manner, which means walking, voice level 2, hands and feet to self, and moving along, not hanging out.

From 12:20-12:45, only the lower door by the gym to the covered play area is available for going outside or entering the building.

GROUPS

Large groups have the potential to cause disruption. School staff may direct them or break them up during lunch and passing times. Chanting is not allowed.

WANDERING

Students need to choose an area for lunch rather than wandering through the building.

GOING OUTSIDE & to SUN

Outside exit to the blacktop or field is accessible through the door by the gym, not from the lower floor by the field except from 12:15-12:20. Gym access is from the door right at the bottom of the south stairs, not from the doors by the lockers. SUN access is through the door by the lockers next to the gym.

The doors facing the field are only for use during the first five minutes of lunch and to enter at the end of lunch. They are closed for use at all other times. The stairs and landing are closed to hanging out at all times.

OUTSIDE BOUNDARIES

- Upper blacktop
- Lower blacktop
- Above field on sidewalk as far as the second door;
- Baseball field
- Hill (stay off)
- Woods: Only available with an adult supervising.

GOING to ROOMS & CLUBS

Teachers may elect to have their rooms open at lunch and clubs meets in various locations. Students need to plan to stay in one location they know is open.

GOING to the OFFICE

After 12:20, students must ask for permission to go to the main office. Only the students needing assistance should go and the rest should wait elsewhere.

GOING to the BATHROOM

The bathrooms by the cafeteria are the only ones to be used during lunch.

STANDING IN LINE

Walk in the halls and cafeteria during lunch. Get in the lunch line from inside the cafeteria only rather than cutting under the stanchions. Wait your turn rather than pushing your way into the line in front of others. Get food by 12:35 before the kitchen closes.

FOOD & DRINK

- **Food/Drink Allowed:** Cafeteria, Classrooms with permission, Upper Blacktop, Lower Blacktop, SUN Room
- **Food/Drink Stays Out of:** Library, Gym, Computer Labs, Lower Field
- **School Breakfast:** In cafeteria from 8:30-9:05; take to classrooms from 9:05-9:15.
- **Holiday Candy:** Halloween, Easter, Valentines candy...it all has to stay home!
- **No Thank You Table:** Packaged, unopened, food or drink and whole fruit can be left for others on the No Thank You table.
- **Food Sharing/Delivery:** Food sharing or taking from others is not allowed. Larger quantities, like bags of candy, pizza, chips or other junk food, must remain at home and can't be passed out. No food may be ordered to be delivered to RGMS.
- **Meal Money:** Turn in before school to the cook rather than at lunch.
- **Meal Number:** Your PPS ID is your lunch and breakfast number.
- **Recycle & Garbage:** Clean up your messes and recycle before you leave.

Common Spaces Policies

AREA	BE RESPECTFUL	BE RESPONSIBLE	BE SAFE
<i>All-School Rules</i>	Use kind words & actions Be patient & polite Respect others' personal space and property	Use school-appropriate language and voice level Take all necessary materials to class and be on time every day	Be aware of your surroundings Follow staff directions the first time they are given Group size must be kept reasonable for the surroundings
<i>Cafeteria</i>	Touch only your own food Clean up your area & deposit all trash correctly before leaving Sit only on benches, not tables	Turn lunch money in before first period Only use areas allowed Always WALK	Report spills to an adult ALWAYS WALK Refrain from throwing food or any containers
<i>Gym & Locker Room</i>	Show good sportsmanship Return equipment to designated areas Be on time and prepared daily	Use locker room lockers only for gym clothes Keep locker combination secret No personal electronic devices	Use locker room only for changing into and out of PE clothing Leave nothing sitting out in the gym or in the locker room
<i>Library</i>	Limit food/drink in the library to special occasions with permission Return materials on time	Print only what is needed and get permission first Bring a pass for library use during classes	Push in chairs when leaving Always WALK Follow technology rules for online use
<i>Halls</i>	Walk center tile single file during class time Be very quiet during class time when in the hall	Sign in and out on the log sheet during class time when leaving for any reason Leave devices in classrooms	Stay toward the right Avoid doors that might open Keep moving and go directly to class or lunch
<i>Main Office</i>	Ask for permission to use the telephone Use a Voice level 2	Know your phone number and address Know your parents' phone numbers	Go alone to the office rather than taking your friends Use hand sanitizer before using the office phone
<i>Bicycles Skaters Walking</i>	Ask for & receive permission before touching other's property Yield to walkers	Keep skateboards in backpacks on busses (district rule) Carry skateboards on campus and wait to ride until off campus	Walk bikes & scooters on school grounds and sidewalks Wear fastened helmets & lock bicycles
<i>Bus Area</i>	Follow staff directions immediately Board only busses you have permission to ride	Follow all district bus rules Bring a parent note to the office before school ends for a bus pass	Walk around buses, not between Look carefully before entering bus lanes or street
<i>Upper & Lower Blacktop & Field</i>	Eat and drink only in allowed areas Clean up all trash Return all equipment to playground staff	Use supportive language when playing games Solve conflicts positively Let all students participate	Stay within school boundaries and allowed play areas Request adult assistance when needed
<i>Assemblies & Special Events</i>	Focus on the presentation & listen attentively Stay with your class	Sit quietly with feet on floor Respond & applaud appropriately Clap rather than scream or whistle	Wait for class dismissal instructions and follow them Follow directions
<i>Stairs</i>	Let others pass Stay to the right	Keep moving on stairs; do not stop Take one stair at a time	Walk and be careful Never sit or stand on stairs

Relationships: 14 BIG NO-NOs

The BIG NO-NOs (What upsets others)	Which Rule?	The BIG YES-YESes (What should you do instead?)
Not stopping when asked <i>(no means no)</i> <i>(results in bullying)</i>	<i>Be respectful</i>	1.
Taking others' stuff <i>(results in chasing & running wild)</i> <i>(you might break it)</i>	<i>Be respectful</i>	2.
Taking others' food <i>(germs!) (bad manners)</i> <i>(you contaminate their food)</i>	<i>Be respectful</i>	3.
Talking behind people's backs <i>(causes drama & rumors)</i>	<i>Be respectful</i>	4.
Screaming, shrieking <i>(signals an emergency)</i> <i>(very annoying)</i>	<i>Be respectful</i>	5.
Calling names or nicknames <i>(gets old really fast)</i> <i>(often a put-down & not nice)</i>	<i>Be respectful</i>	6.
Minding other people's business <i>(you are only in charge of you!)</i>	<i>Be respectful</i>	7.
Spreading rumors <i>(causes confusion and fights)</i> <i>(ends friendships)</i>	<i>Be respectful</i>	8.
Messing around with lockers <i>(easy way to get accused of theft)</i> <i>(causes students to be late to class)</i>	<i>Be responsible</i>	9.
Running to lunch or inside during lunch <i>(causes stampedes) (not necessary)</i>	<i>Be safe</i>	10.
Tripping or kicking <i>(ouch!) (causes injury & is mean)</i> <i>(not a single good reason to do it)</i>	<i>Be safe</i>	11.
Chasing or being chased <i>(causes you to run wildly)</i> <i>(you can't be chased if you don't run)</i>	<i>Be safe</i>	12.
Playing with doors <i>(they are heavy & can break or smash fingers or faces)</i>	<i>Be safe</i>	13.
Horseplay with head, necks or privates <i>(dangerous!) (causes fights)</i>	<i>Be safe</i>	14.

Relationships & Conduct

BUY, SELL, BORROW, TRADE, LEND, GIVE, KEEP

When students buy, sell, borrow, lend, trade or give away their things at school, they may have a problem getting the items back. Students are prohibited from these activities at school to prevent problems. Found items must be turned in to the office, given back, or left on the lost & found tables.

CHASING

Chasing or being chased is only allowed outside the building. The main cause of chasing is students taking other's things, which is prohibited. If you need help getting something back, ask an adult.

DISPLAY OF AFFECTION

Hugging, holding hands, touching, and other public displays of affection are not appropriate at school. Kissing is never allowed in school. Dancing must be appropriate during school activities.

FIGHTING

Fighting and play fighting are not allowed at school. This includes running toward where you think there is a fight, watching, cheering, chanting, hanging around, taking pictures or videos, or doing anything else to encourage or record a fight. Self-defense does not mean fighting back. It means doing the least you can to prevent fighting and getting hurt. If you can get away from a bad situation, you must. Run! It is much better than risking injury.

GANGS

For safety, you may not bring to school nor have present in books or notebooks anything related to gangs. Tattoos or drawings of gang symbols may not be displayed where anyone else can see them. Flashing or displaying gang signs or anything like them is strictly prohibited. Creating gangs or cults, even just for play, is strictly prohibited.

GAMES OF PAIN

Games meant to hurt each other are not allowed. These include injuring or daring students to injure themselves or others, pushing students down the hill on the field, hitting private parts, etc.

GIFTS

Balloons, flowers and other items are distracting and are best left at home. If they are delivered or brought to school, they will be sent home or held in the main office until after 6th period. Balloons may not be on buses, in the common spaces or in classrooms.

HATE SPEECH

Abusive or threatening speech or writing that expresses prejudice against a particular group is strictly prohibited, especially on the basis of race, religion, or sexual orientation. Be very careful with what you say in person, online, under your breath, and to others. Ask yourself if you would say that to your grandmother. If not, keep it to yourself.

GUM

Chewing gum is allowed at school except in the library, computer lab, and gym. Teachers may choose to allow students to chew gum in their class. Be responsible and throw it away so we can allow the privilege.

HORSEPLAY

Horseplay in school can result in students getting hurt or bullied and is not allowed in the halls, classrooms, cafeteria and other crowded places. Please be careful with your hands and feet, avoid horseplay inside, and if you are asked to stop, do so immediately. Failure to act in a safe manner can result in a "no touch" order.

LIGHTERS & MATCHES

Matches or lighters are not allowed at school. They must be turned in to the office right away if they are brought on campus. Students face Felony One arson charges and expulsion from school when they create a flame and damage anything, however minor.

LANGUAGE

It is important to use appropriate language at school. Swear words are not acceptable at school and words that sound like swear words are also not allowed. You are responsible for everything you say.

NOISE

Screaming, shrieking and shouting are not appropriate in the school building. Amplified music is allowed only for special events with adult permission.

PANTSING & PRIVATES

“Pantsing” another student or in any way touching or striking another student’s private parts is never allowed. These offenses may be considered sexual abuse, sexual harassment, or assault.

PERFUME & COLOGNE

Some people are allergic to perfume and cologne, even in lotions. They must remain outside school. Spraying anything in school is not allowed. No Axe!

PROHIBITED ITEMS

Students may NOT bring these to school or on the bus:

- Drugs, alcohol or tobacco and any related paraphernalia
- Weapons of any kind, real or fake, including knives, toy guns and bullets or shells
- Fireworks, explosives, stink bombs, pepper sprays, etc.
- Matches, lighters, or other things that make flames
- Laser lights or tasers
- Hand cuffs
- Spinners & fidget things
- Wireless earbuds or headphones

RUNNING

Running safely means being aware of surroundings, never tripping, and only chasing in wide open, grass areas outside. Running inside at lunch (except in the gym) or to lunch is NEVER allowed. Running in crowded halls during passing time is not allowed. Pushing others aside and darting in and out of crowds is also not safe.

SEARCH & SEIZURE

The law allows school officials, which includes school resource officers, to search lockers, school items and personal possessions if we have suspicion that there may be something prohibited or illegal or if we think it is necessary to keep the school safe or orderly. Lockers are not private.

SEXUAL HARASSMENT

Sexual harassment of a student, a staff member or a group of students is prohibited, including:

- Letters, phone calls, photos, texts, e-mail, distribution or display of materials of a sexual nature
- Deliberate touching, leaning over, cornering or pinching
- Sexually suggestive looks or gestures
- Pressure for sexual favors or dates
- Sexual teasing, jokes, remarks or questions
- Pantsing or touching others’ private parts, including buttocks and crotch
- Writing on someone's skin close to any private area
- Writing about someone in a graphic manner
- “Sexting” someone or other inappropriate networking

THREATS

Be careful with what you say. Threats will be taken seriously and are no joking matter. If you know students that talk about violence, seem to be into guns or other weapons, or have made threats, be sure to tell an adult. Threats of self-harm should also be reported right away.

SUNGLASSES & MASKS

Sunglasses are only allowed outside during lunch. Masks are not allowed. We must be able to see your face and ears.

THEFT

When students take others’ things by force, this is theft, not “just joking around” and is a frequent source of problems with students. Keeping hands to self is required. Students who are found to have another student’s property may be disciplined and serious thefts will be reported to the police. Turn in items you find to the office and keep your hands to yourself.

The school and district take no responsibility or liability for loss or damage to your belongings, including your electronic devices. Quite often, students say something was stolen, but really they left it somewhere. We can help you backtrack where you might have left your things but you are responsible.

VANDALISM

Vandalism means destroying or messing up something that is not yours. This includes throwing paper wads or other items around the restrooms, writing on the walls or lockers, scraping off paint, ripping bulletin board paper, writing or doodling in textbooks or tearing out pages.

VISITORS

The school district does not allow shadowing, student or child visitors, or high school students to attend or visit during the day.

Resolving Issues

PROBLEM SOLVERS

Middle school students are at a time where freedoms and responsibilities create a lot of things to learn and change. When problems arise, students will fill out a problem solver form to explore:

1. What happened?
2. What do others say happened?
3. How could the problem have been prevented?
4. What needs to happen to fix the problem and make it not happen again?
5. What needs to happen to make sure everything will be OK with everyone?
6. Whom do we need to inform?

CALLS & EMAILS HOME

Teachers and school staff may contact parents about problem behaviors or require students to call or email home, especially if they do not improve after problem solving. Parents are encouraged to contact teachers, the counselor, and administrators as well. Students are also encouraged to talk to their parents, counselor, teachers and other school adults to get help and to report when things are not going well.

DISCIPLINE REFERRAL

For students whose behavioral violations are more extreme or repeated despite interventions, an official discipline referral form will be filled out. Consequences will be assigned per PPS guidelines and parents will be notified.

BUS REFERRALS

Extensive policies describe bus rules and consequences for following them. Please read the PPS District Rights & Responsibilities Handbook carefully to learn these. If you get a bus referral, you may end up having to walk home, write an apology, sit in an assigned seat, and do what it takes to solve the problem.



BULLYING & RELATIONSHIP ISSUES

When you have an issue with another person or people, here are things to consider when you fill out a Relationship Problem Solver:

What is bullying? It is unwanted, negative behavior that is done to a person repeatedly by another person who has power over the person, and continues despite having been told to stop.

What is NOT bullying?

1. Interactions that commonly happen and are immediate, not premeditated and meant in jest, such as horseplay. Most school reports of bullying fall into this category.
2. Mutual incidents that involve aggression but have equal parties

What is tattling?

Tattling is telling on other students for small, non-serious behaviors just to get them in trouble. Please think when you are telling on someone if it is tattling or if it really should be reported. If it is tattling, please keep it to yourself.

What is reporting?

It is making a report to an adult in an effort to get help or prevent something bad from happening. When we get reports of relationship problems, we ask which adult/s the student has already reported the behavior to, what actions the student has taken to get the unwanted behaviors to cease, who witnessed it, and for other important details.

The best actions to take when being picked on are:

1. Say STOP until it stops
2. Don't try to get even
3. Leave the scene
4. Get adult help if you can't make it go away

What are NOT effective ways to deal with bullying or relationship problems?

- Laughing it off like it is funny
- Ignoring it
- Doing the same or other things back
- Fighting or otherwise hurting the person you are having a problem with

Disciplinary Consequences & Interventions

"The student is not the problem. The problem is the problem."

NOTE: These school policies add to the district-published policies, rules and procedures and state and federal laws. PPS will provide the Student Rights, Responsibilities & Discipline Handbook to all families.

PUNISHMENT consists of forced activities that are meant to produce discomfort or exclusion. As a Positive Behavior and Intervention Supports (PBIS) school, punishment will be avoided. It is rarely effective and often makes behaviors worse. Adolescents need interventions to learn how to replace negative behaviors with positive behaviors.

INTERVENTION consists of the opportunity to read, respond, work, talk, problem solve, learn, grow and change. At RGMS, we have an extensive system of interventions we use to help our students grow.

APOLOGIES

In order to right a wrong, it probably will be necessary to apologize. Usually apologies are done in writing and sometimes they can be verbal. The school will help students learn and practice this art.

BEHAVIOR PLANS

Students having trouble following school routines and rules may have a behavior plan written to help them. A plan could be for: Personal Time (morning, lunch, between classes, after school), locker use; personal electronic device possession, bus riding, Ready to Learn habits and others.

CHECK IN CHECK OUT FORMS

For students in need of academic, social or behavioral help, Check In Check Out (CICO) forms may be assigned to track daily behavior in classes. Students who have CICO forms will be assigned a mentor to meet with each morning and before leaving school.

CONFERENCES

A common response to a problem is to talk about it. By explaining what the problem is and offering suggestions for replacement behaviors, most problems can be dealt with when they occur.

CONFISCATION

Staff may confiscate prohibited or misused items. They will give them to the main office to hold until the end of the day, and parents may be required to come get them. We keep a list of what gets confiscated. If it happens often, a plan may be created stating when and if the items, especially smartphones, can be brought to school and where they will be used and stored.

DETENTIONS

There are times when detention can help students learn new and better behaviors and make up lost school time. Lunch detentions may happen in teachers' classrooms and will be assigned and monitored by the detaining teacher. This is a support time rather than a punishment. Appropriate activities will be provided or students will do their own work. Students will be given at least ten minutes to go out and run around. Lunch may be eaten in the classroom.

DO OVERS

When students don't get it right the first time, they may be required to do a behavior over again, possibly after a short time out. This is often the case for minor misbehaviors.

EXPULSION

Expulsion means not being able to attend regular school. It is for severe offenses. Be good!

HOME CONSEQUENCES

As a result of school misbehaviors, students can expect to receive consequences at home. We will contact parents when we believe that they need to know what has happened at school and to request support to make changes in behaviors

LOSS OF PRIVILEGES

Policies on things like allowing gum chewing, electronic device use, going on field trips, sitting on the stage, and taking food outside the cafeteria are privileges for students. These can be lost any time if individuals or groups of students are unable to follow the rules.

Students may also be grounded to the cafeteria (or other places) or sent from the cafeteria, have restricted seating areas, or be sent outside or prohibited from going in the gym or outside during lunch if they are unable to maintain good behavior in their personal time. Being escorted to class is another consequence for students that need help in showing appropriate behaviors.

Disciplinary Consequences & Interventions

"The student is not the problem. The problem is the problem."

REMOVAL FROM CLASS

Removal from class is a serious intervention. Teachers may remove students from class when they are getting in the way of the class learning. Removal options include having a student wait outside the classroom to be counseled by the teacher, call for an escort to the main office for a more serious discussion, or sending the student to another classroom for a time out.

SKIPPING CLASS CONSEQUENCES

Students that skip class will be required to fill out a problem solver, make a plan to stop the behavior, and make up the time they missed, including the time staff have lost due to the student being missing.

STAYING AFTER SCHOOL

Students may be kept after school with parent permission. Students staying after school must be under the supervision of an adult or involved in a school program.

SUSPENSION

Suspension is used sparingly to exclude a student from school for a limited period of time. Hate speech, fighting, bullying, verbal abuse toward a school adult, drugs/alcohol, and other big offenses are behaviors that can get students suspended. This doesn't happen very often and never needs to happen to you. Our rules are clear. It is the student's responsibility to make us all work missed due to any behavioral consequences, including time out of class or time out of school.

STUDENT RESPONSES

When asked to move seats or other directives from adults, students must comply without arguing. If you argue, talk back, refuse to comply or make other inappropriate choices, the problem turns into defiance as well. Students need to learn to approach adults at times and in manners that will help them develop helpful responses. Comply, then ask. And when asked your name, you must tell the truth and right away.

When other students are being corrected for their behavior, it is not OK to laugh at them, make fun of them, or call attention to them in any way. Give others a break and avoid being rude. That is what you would want!

It is also not OK to interfere with other students' business. Let other students take care of solving their own problems. They can do it without your help and you may just make the problems worse by interfering.

WRITING

Essays and other written assignment, along with internet research, may be given to students as interventions for behaviors that need to be changed. We will help students learn how to write apologies. It may help to reread this handbook carefully.

MEANINGFUL WORK

Sometimes meaningful work is the best way to make up for misbehaviors. Staff will arrange work that is appropriate and does not embarrass the student.

How to Apologize

Step 1: Express remorse. Every apology needs to start with two magic words: "I'm sorry," or "I apologize."

Step 2: Admit responsibility for your actions or behavior. Acknowledge what you did. Be specific.

Step 3: Make amends. What will need to happen now?

Step 4: Promise that it won't happen again. Then, don't do it again.

Personal Time: Student Activities

*Have fun and make friends *** Learn new skills *** Focus on wellness, fitness and fine arts*

For information, see the board in the lobby, the board outside the cafeteria, posters,
daily RGMS announcements, RGMS website calendar, emails home

Morning Activities: 8:30-9:00 **Lunch Activities:** 12:15-12:45 **After-School Activities:** 3:45-done

SUN COMMUNITY SCHOOL

Morning, lunch and after-school activities

See the SUN Registration Guide

- Fall, Winter and Spring Terms
- SUN Room has games & fun
- Classes, workshops, clubs, special events
- Leadership opportunities
- SUN MakerSpace classes

PIL YOUTH SPORTS

After-school teams & competitions

See the PPS PIL Youth Sports webpage

- Fall Term: (begins late August)
Girls Volleyballs, Football, Cross Country, Cheer
- Winter Term: (begins late November)
Boys Basketball, Girls Basketball, Wrestling
- Spring Term: (begins early March)
Track & Field

GYM

SUN morning gym & lunch open gym

- Basketball, ping pong, whatever is set up
- Tournaments may be held

OUTSIDE AREAS

Lunch unless the weather is too bad

Morning special activities only

- Covered play area & picnic tables
- Four square & basketball field
- Lower field for soccer and running sports

LIBRARY MEDIA CENTER

SUN morning library & lunch open library

- Quiet spaces for reading and studying
- Computers & Chromebooks for school work

RGMS DRAMA

After school practice & weekend performances

Drama has its own communication system

- Three plays per year with spring musical
- Open to all RGMS students; all welcome
- Students not acting have other roles
- Students learn to act, sing and dance

MUSIC

Evening & school day performances

Special morning classes

- Cadet and Concert Bands, Choir Elective
- Stage Band before school
- Rock Band in SUN School

CLUBS

SUN School & RGMS sponsored, see the website

Students can start clubs (ask!)

- Learn special skills like playing the ukulele
- Gender & Sexuality Alliance
- Chess Club competes & wins
- Oregon Battle of the Books
- Ski Club to Mt. Hood Meadows and more!

FUEL UP TO PLAY 60

Special events for wellness through fitness and nutrition and Fuel Up Club

- Tournaments, challenges, taste testing

OPEN CLASSROOMS

Morning & lunch as arranged by teachers

- Get extra help, make up work
- Clubs and other special activities

Where School Rules Apply

On the way to school

At school

At school-sponsored events

On the way home from school

On the bus

On school grounds

Assignment Calendar

Week of August 26

<i>Period</i>	Monday No School	Tuesday No School	Wednesday Jump Start Gr 6	Thursday Date:	Friday Date:
LA					
SS					
SCI					
MATH					

THIS WEEK:

- Learn to open your locker.
- Memorize your parents' phone numbers.
- Read the Student Handbook.
- Organize your binder with all school supplies.
- Have fun and meet new friends.

Assignment Calendar

Week of September 2

<i>Class</i>	Monday NO SCHOOL	Tuesday Date:	Wednesday Date:	Thursday Date:	Friday Date:
LA					
SS					
SCI					
MATH					
NOTES					

Assignment Calendar

Week of September 9

<i>Class</i>	Monday Date:	Tuesday Date:	Wednesday Date:	Thursday Date:	Friday Date:
LA					
SS					
SCI					
MATH					
NOTES					

Assignment Calendar

Week of September 17

<i>Class</i>	Monday Date:	Tuesday Date:	Wednesday Date:	Thursday Date:	Friday Date:
LA					
SS					
SCI					
MATH					
NOTES					

Assignment Calendar

Week of September 23

<i>Class</i>	Monday Date:	Tuesday Date:	Wednesday Date:	Thursday Date:	Friday Date:
LA					
SS					
SCI					
MATH					
NOTES					

Assignment Calendar

Week of September 30

<i>Class</i>	Monday Date:	Tuesday Date:	Wednesday Date:	Thursday Date:	Friday Date:
LA					
SS					
SCI					
MATH					
NOTES					

Assignment Calendar

Week of October 7

<i>Class</i>	Monday Date:	Tuesday Date:	Wednesday Date:	Thursday Date:	Friday NO SCHOOL:
LA					
SS					
SCI					
MATH					
NOTES					

Assignment Calendar

Week of October 14

<i>Class</i>	Monday Date:	Tuesday Date:	Wednesday Date:	Thursday Date:	Friday Date:
LA					
SS					
SCI					
MATH					
NOTES					

Assignment Calendar

Week of October 21

<i>Class</i>	Monday Date:	Tuesday Date:	Wednesday Date:	Thursday Date:	Friday Date:
LA					
SS					
SCI					
MATH					
NOTES					

Assignment Calendar

Week of October 28

<i>Class</i>	Monday Date:	Tuesday Date:	Wednesday Date:	Thursday Date:	Friday NO SCHOOL
LA					
SS					
SCI					
MATH					
NOTES					

Assignment Calendar

Week of November 4

<i>Class</i>	Monday Date:	Tuesday Date:	Wednesday Date:	Thursday Date:	Friday Date:
LA					
SS					
SCI					
MATH					
NOTES					

Assignment Calendar

Week of November 11

<i>Class</i>	Monday NO SCHOOL	Tuesday Date:	Wednesday Date:	Thursday Date:	Friday Date:
LA					
SS					
SCI					
MATH					
NOTES					

Assignment Calendar

Week of November 18

<i>Class</i>	Monday Date:	Tuesday Date:	Wednesday Date:	Thursday Date:	Friday Date:
LA					
SS					
SCI					
MATH					
NOTES					

Assignment Calendar

Week of December 2

<i>Class</i>	Monday Date:	Tuesday Date:	Wednesday Date:	Thursday Date:	Friday Date:
LA					
SS					
SCI					
MATH					
NOTES					

Assignment Calendar

Week of December 9

<i>Class</i>	Monday Date:	Tuesday Date:	Wednesday Date:	Thursday Date:	Friday Date:
LA					
SS					
SCI					
MATH					
NOTES					

Assignment Calendar

Week of December 16

<i>Class</i>	Monday Date:	Tuesday Date:	Wednesday Date:	Thursday Date:	Friday Date:
LA					
SS					
SCI					
MATH					
NOTES					

Assignment Calendar

WINTER BREAK WORK TO DO

<i>Class</i>	WORK TO DO
LA	
SS	
SCI	
MATH	

Assignment Calendar

Week of January 6

<i>Class</i>	Monday Date:	Tuesday Date:	Wednesday Date:	Thursday Date:	Friday Date:
LA					
SS					
SCI					
MATH					
NOTES					

Assignment Calendar

Week of January 13

<i>Class</i>	Monday Date:	Tuesday Date:	Wednesday Date:	Thursday Date:	Friday Date:
LA					
SS					
SCI					
MATH					
NOTES					

Assignment Calendar

Week of January 20

<i>Class</i>	Monday No School	Tuesday Date:	Wednesday Date:	Thursday Date:	Friday Date:
LA					
SS					
SCI					
MATH					

NOTES

Assignment Calendar

Week of January 27

<i>Class</i>	Monday No School	Tuesday Date:	Wednesday Date:	Thursday Date:	Friday Date:
LA					
SS					
SCI					
MATH					
NOTES					

Assignment Calendar

Week of February 3

<i>Class</i>	Monday Date:	Tuesday Date:	Wednesday Date:	Thursday Date:	Friday Date:
LA					
SS					
SCI					
MATH					
NOTES					

Assignment Calendar

Week of February 10

<i>Class</i>	Monday Date:	Tuesday Date:	Wednesday Date:	Thursday Date:	Friday Date:
LA					
SS					
SCI					
MATH					
NOTES					

Assignment Calendar

Week of February 17

<i>Class</i>	Monday No School	Tuesday Date:	Wednesday Date:	Thursday Date:	Friday Date:
LA					
SS					
SCI					
MATH					
NOTES					

Assignment Calendar

Week of February 24

<i>Class</i>	Monday Date:	Tuesday Date:	Wednesday Date:	Thursday Date:	Friday Date:
LA					
SS					
SCI					
MATH					
NOTES					

Assignment Calendar

Week of March 2

<i>Class</i>	Monday Date:	Tuesday Date:	Wednesday Date:	Thursday Date:	Friday Date:
LA					
SS					
SCI					
MATH					
NOTES					

Assignment Calendar

Week of March 9

<i>Class</i>	Monday Date:	Tuesday Date:	Wednesday Date:	Thursday Date:	Friday Date:
LA					
SS					
SCI					
MATH					
NOTES					

Assignment Calendar

Week of March 16

<i>Class</i>	Monday Date:	Tuesday Date:	Wednesday Date:	Thursday Date:	Friday Date:
LA					
SS					
SCI					
MATH					
NOTES					

Class	Spring Break Work to Do
LA	
SS	
SCI	
MATH	

Assignment Calendar

Week of March 30

<i>Class</i>	Monday Date:	Tuesday Date:	Wednesday Date:	Thursday Date:	Friday Date:
LA					
SS					
SCI					
MATH					
NOTES					

Assignment Calendar

Week of April 6

<i>Class</i>	Monday NO SCHOOL	Tuesday Date:	Wednesday Date:	Thursday Date:	Friday Date:
LA					
SS					
SCI					
MATH					
NOTES					

Assignment Calendar

Week of April 13

<i>Class</i>	Monday Date:	Tuesday Date:	Wednesday Date:	Thursday Date:	Friday Date:
LA					
SS					
SCI					
MATH					
NOTES					

Assignment Calendar

Week of April 20

<i>Class</i>	Monday Date:	Tuesday Date:	Wednesday Date:	Thursday Date:	Friday Date:
LA					
SS					
SCI					
MATH					
NOTES					

Assignment Calendar

Week of April 27

<i>Class</i>	Monday Date:	Tuesday Date:	Wednesday Date:	Thursday Date:	Friday Date:
LA					
SS					
SCI					
MATH					
NOTES					

Assignment Calendar

Week of May 4

<i>Class</i>	Monday Date:	Tuesday Date:	Wednesday Date:	Thursday Date:	Friday Date:
LA					
SS					
SCI					
MATH					
NOTES					

Assignment Calendar

Week of May 11

<i>Class</i>	Monday Date:	Tuesday Date:	Wednesday Date:	Thursday Date:	Friday Date:
LA					
SS					
SCI					
MATH					
NOTES					

Assignment Calendar

Week of May 18

<i>Class</i>	Monday Date:	Tuesday Date:	Wednesday Date:	Thursday Date:	Friday Date:
LA					
SS					
SCI					
MATH					
NOTES					

Assignment Calendar

Week of May 25

<i>Class</i>	Monday NO SCHOOL	Tuesday Date:	Wednesday Date:	Thursday Date:	Friday Date:
LA					
SS					
SCI					
MATH					
NOTES					

Assignment Calendar

Week of June 1

<i>Class</i>	Monday Date:	Tuesday Date:	Wednesday Date:	Thursday Date:	Friday Date:
LA					
SS					
SCI					
MATH					
NOTES					



2019-20 School District Calendar (Subject to possible revision)



Calendars are online: Go to www.pps.net and click on the "Calendar" link.
Snow make-up days will be added at the end of the school year.
NOTE: There will be no early dismissals or late openings for the 2019-20 school year.

JULY 2019 calendar grid showing dates 1-31 with school status indicators.

AUGUST 2019 calendar grid showing dates 1-31 with school status indicators.

SEPTEMBER 2019 calendar grid showing dates 1-30 with school status indicators.

OCTOBER 2019 calendar grid showing dates 1-31 with school status indicators.

NOVEMBER 2019 calendar grid showing dates 1-30 with school status indicators.

DECEMBER 2019 calendar grid showing dates 1-31 with school status indicators.

JANUARY 2020 calendar grid showing dates 1-31 with school status indicators.

FEBRUARY 2020 calendar grid showing dates 1-29 with school status indicators.

MARCH 2020 calendar grid showing dates 1-31 with school status indicators.

APRIL 2020 calendar grid showing dates 1-30 with school status indicators.

MAY 2020 calendar grid showing dates 1-31 with school status indicators.

JUNE 2020 calendar grid showing dates 1-30 with school status indicators.




JULY 2020 calendar grid showing dates 1-31 with school status indicators.


- Students out of school
Schools closed and district offices open
X Schools and district offices closed
DAY/EVE Day and evening conferences (No school for students)
START Start of school year
END End of school year
GRD Grading period ends
INS Statewide Inservice (Schools closed)
MT Mid-Term Progress Reports entered into student system
TRF-H High School transfer application deadline
TRF-E/MS Elementary/Middle School transfer application deadline
PLN Teacher Planning Day


- PROF Teacher Professional Development Day
+PROF Tentative Teacher Professional Development (re-configured/Focus/Priority Schools 1-3 days)
NEO New educator orientation
CC Classified Connection (PD for classified employees)
* School site staff meetings
O Snow make-up days for students (END, GRD, and PLAN days move accordingly)
X Possible snow make-up day for students (announced by January 18)
BAL Building Administrators Leadership
DC&T/ACT PSAT Test Date/ACT Test Date


Essay or Report Organizer


Symbol Key:


-  **MAIN IDEA:** Clearly state the main idea of your essay or report.
 - In the introduction you can also provide background information or relevant details to hook the reader.
 - In the conclusion, restate the main idea in fresh words, recap your key ideas, and perhaps leave the reader with something relevant to consider.
- T = TRANSITION:** Introduce each key idea with a transition. (first of all, in addition, equally important, finally, etc...)
-  **KEY IDEA:** Clearly state one reason or topic that directly supports your main idea.
-  **DETAILS:** Explain and support the key idea with specific details and examples. Don't stray from the key idea.


 _____

T =
 _____


 _____

T =
 _____

 _____

T =
 _____

 _____

 _____

Requesting Assistance

- Could you please help me?
- I'm having trouble with this. Would you mind helping me?
- Could you please show me how to... (do this..., write this..., draw this..., pronounce this..., solve this..., etc.)?

Interrupting

- Excuse me, but.... (I don't understand.)
- Sorry for interrupting, but.... (I missed what you said.)
- May I interrupt for a moment?
- May I add something here?

Asking for Clarification

- Could you repeat that?
- Could you give me an example of that?
- I have a question about that....
- Could you please explain what _____ means?
- Would you mind repeating that?
- I'm not sure I understood that. Could you please give us another example?
- So, do you mean...?

Probing for Higher Level Thinking

- What examples do you have of...?
- Where in the text can we find...?
- I understand..., but I wonder about....
- How does this idea connect to...?
- If _____ is true, then...?
- What would happen if...?
- Do you agree or disagree with his/her statement? Why?
- What is another way to look at it?
- How are ____ and ____ similar?
- Why is ____ important?
- How do you know that? Can you give an example?
- Is there another way to look at this?

Expressing an Opinion

- I think/believe/predict/imagine that....
- In my opinion....
- It seems to me that....
- Not everyone will agree with me, but....

Building on What Others Say

- I agree with what _____ said because....
- You bring up an interesting point, and I also think....
- That's an interesting idea. I wonder if...? I think.... Do you think...?
- I thought about that also, and I'm wondering why...?
- I hadn't thought of that before. You make me wonder if...? Do you think...?
- _____ said that.... I agree, and also think....
- Based on the ideas from _____, _____, and _____, it seems like we all think that....
- That's an excellent point, and I would add....

Soliciting a Response

- Do you agree?
- _____ [name], what do you think?
- Can someone else ask a question or offer an opinion?
- _____ [name], what did you understand from that answer?

Disagreeing

- I don't really agree with you because....
- I see it another way. I think....
- My idea is slightly different from yours. I believe that.... I think that....
- I have a different answer than you....


Offering a Suggestion

- Maybe you/we could....
- Here's something that we/you might try....
- What if you/we...?

Classroom Reporting

- _____ [name] explained to me that....
- _____ [name] pointed out that....
- _____ [name] mentioned that....
- _____ [name] shared with me that....
- _____ [name] brought to my attention that....
- _____ [name] pointed out something interesting/intriguing/surprising/etc....

Focused Note-Taking

	TOPIC/OBJECTIVE: CONTENT/CLASS:	NAME: CLASS/PERIOD: DATE: SOURCE:	<div style="border: 1px solid black; padding: 5px; margin-bottom: 10px;"> Name, topic, source, and essential question </div> <div style="background-color: #e1f5fe; padding: 5px;"> <p>NOTES: Focus on the essential question as you take notes in this section. Consider how you take notes to best organize the information.</p> <p>Return to this section after you're done note taking and:</p> <ul style="list-style-type: none"> - strike out unneeded information - circle key vocabulary - <u>underline</u> main ideas - ? areas of confusion - * information likely to be on a test or quiz </div> <div style="background-color: #fff9c4; padding: 5px;"> <p>QUESTIONS:</p> <p>What questions might be asked about the information in your notes on a quiz or exam?</p> <p>What questions would you ask someone who has learned this information?</p> <p>Write these questions here to help you recall the information and to use as a study guide.</p> </div> <div style="background-color: #ffe0b2; padding: 5px;"> <p>SUMMARY:</p> <p>In just a couple sentences, summarize the information here. Focus on the essential question and use your notes to answer that question.</p> </div>
ESSENTIAL QUESTION:			
Questions	Notes		
Summary			

<p>Visualize</p> <p>Visualize what the author is saying and draw an illustration in the margin. Visualizing what authors say will help you clarify complex concepts and ideas.</p> <p>When visualizing, ask:</p> <ul style="list-style-type: none"> • What does this look like? • How can I draw this concept/idea? • What visual and/or symbol best represents this idea? 	<p>Summarize</p> <p>Briefly summarize paragraphs or sections of a text. Summarizing is a good way to keep track of essential information while gaining control of lengthier passages.</p> <p>Summaries will:</p> <ul style="list-style-type: none"> • state what the paragraph is about • describe what the author is doing • account for key terms and/or ideas
<p>Clarify</p> <p>Clarify complex ideas presented in the text. Readers clarify ideas through a process of analysis, synthesis, and evaluation. Pausing to clarify ideas will increase your understanding of the ideas in the text.</p> <p>In order to clarify information, you might:</p> <ul style="list-style-type: none"> • define key terms • reread sections of the text • analyze or connect ideas in the text • paraphrase or summarize ideas 	<p>Connect</p> <p>Make connections within the reading to your own life and to the world. Making connections will improve your comprehension of the text.</p> <p>While reading, you might ask:</p> <ul style="list-style-type: none"> • How does this relate to me? • How does this idea relate to other ideas in the text? • How does this relate to the world?
<p>Respond</p> <p>Respond to ideas in the text as you read. Your responses can be personal or analytical in nature. Thoughtful responses will increase engagement and comprehension.</p> <p>Readers will often respond to:</p> <ul style="list-style-type: none"> • interesting ideas • emotional arguments • provocative statements • author's claims • facts, data, and other support 	<p>Question</p> <p>Question both the ideas in the text and your own understanding of the text. Asking good questions while reading will help you become a more critical reader.</p> <p>While reading, you might ask:</p> <ul style="list-style-type: none"> • What is the author saying here? • What is the author doing? • What do I understand so far? • What is the purpose of this section? • What do I agree/disagree with?